

CITY OF FORT ATKINSON
City Council Minutes ~ January 21, 2020

CALL MEETING TO ORDER.

Pres. Kotz called the meeting to order at 7:00 pm.

ROLL CALL.

Present: Cm. Becker, Cm. Johnson, Cm. Scherer, Cm. Hartwick and Pres. Kotz. Also present: Clerk/Treasurer, Attorney, Engineer and Assistant Engineers.

APPROVAL OF MINUTES OF JANUARY 7, 2020 REGULAR COUNCIL MEETING.

Cm. Scherer moved, seconded by Cm. Hartwick to approve the minutes of the January 7, 2020 regular council meeting. Motion carried.

PUBLIC HEARINGS

None.

PUBLIC COMMENT

None.

PETITIONS, REQUESTS AND COMMUNICATIONS

a. *Request by Memorial Day Committee to hold annual parade on Monday, May 25, 2020 from American Legion to Evergreen Cemetery.*

Cm. Hartwick moved, seconded by Cm. Johnson to approve the request by Memorial Day Committee to hold annual parade on Monday, May 25, 2020 from American Legion to Evergreen Cemetery. Motion carried.

RESOLUTIONS AND ORDINANCES

a. *Resolution amending alcohol license publication fee.*

Cm. Becker moved, seconded by Cm. Johnson to approve the resolution amending the alcohol license publication fee. Motion carried on a roll call vote.

REPORTS OF OFFICERS, BOARDS AND COMMITTEES

a. *Minutes of Historic Preservation Commission meeting held December 9, 2019.*

b. *Minutes of Historical Society Board meeting held November 21, 2019.*

Cm. Scherer moved, seconded by Cm. Becker to accept and file the Reports of Officers, Boards and Committees. Motion carried.

UNFINISHED BUSINESS

a. *Review and approve contract for consultant services for water and sewer rate cases.*

Engineer Selle reviewed the request for proposals for a water and sewer rate case. Three firms provided proposals and after review, staff is recommending Trilogy Consulting. Their quote provided \$19,525 for the water case and \$13,695 for the sewer case. Trilogy assisted the City of Janesville with their successful rate case.

Cm. Hartwick moved, seconded by Cm. Johnson to approve contract for consultant services for water and sewer rate cases with Trilogy Consulting not to exceed \$33,220. Motion carried on a roll call vote.

b. Update on Safe Routes to School and Resolution in support of submission of a Transportation Alternative Program Grant application.

Engineer Selle reviewed the 2016 completion of the project. The completion of the study qualifies the city to pursue grant funding to implement certain elements of the plan. Two corridors with significant adjacent residential development, schools along their path and without continuous sidewalks have been identified for improvements. Selle referenced the memo that highlighted the projects and locations.

Cm. Hartwick moved, seconded by Cm. Scherer to approve and adopt the Safe Routes to School Resolution in support of submission of Transportation Alternative Program Grant application. Motion carried on a roll call vote.

NEW BUSINESS

a. Review and approve State/Municipal Financial Agreement for the State Hwy. 106 (Riverside Drive) project (2025).

Engineer Selle discussed the provided agreement from WisDOT for a pavement replacement of Riverside Drive from Sinnissippi Drive to Robert Street. Staff met with DOT staff to discuss all connecting highways in town and we were able to get an agreement in place for Riverside Drive. Staff expressed interest in looking into a bike path along the river and improvements to the storm sewer system. DOT stated they could include those aspects with the design phase however the city would be responsible for design and construction of anything about the standard approach.

Cm. Hartwick moved, seconded by Cm. Becker to approve State/Municipal Financial Agreement for the State Hwy 106 project (2025) and to move forward with the proposed pavement restoration project financial agreement to begin planning and design of Riverside Drive, including all necessary utility improvements, a possible bike path connection and stormwater improvements. Motion carried on a roll call vote.

b. Review and approve Agreement for Engineering Services to analyze and evaluate reconstruction of the State Hwy. 12 East Robert Street Bridge (2023).

Engineer Selle discussed how the city is responsible for maintenance of the Robert Street bridge while the State and Federal government are responsible for major rehabilitation. As part of the design process the city would like to improve the Riverside Drive and Robert Street bridge intersection as well as widen the sidewalk to create a greater buffer between pedestrians and vehicles when crossing the bridge. Traffic Analysis & Design, Inc (TADI) has performed several studies and can complete an analysis. The TADI fee is not to exceed \$15,098. WisDOT will reimburse the city 75% of this cost as part of the bridge design.

Cm. Becker moved, seconded by Cm. Johnson to approve Agreement for Engineering Services to analyze and evaluate reconstruction of the State Hwy 12 East Robert Street Bridge (2023) with TADI not to exceed \$15,098. Motion carried on a roll call vote.

c. Review and approve purchase of van for Shared Ride Taxi Program.

Engineer Selle stated as part of the 2020 Shared Ride Taxi Program through the State of Wisconsin, the City was authorized to purchase a new 2020 Dodge Grand Caravan. The city will purchase the vehicle and then request reimbursement from the State. A total of \$36,622.50 will

need to be paid to Ewald Motors of Oconomowoc. The City will receive \$31,057.30 from the State.

Cm. Hartwick moved, seconded by Cm. Scherer to approve the purchase of 2020 Dodge Grand Caravan from Ewald Motors of Oconomowoc not to exceed \$36,622.50 including license and registration fee. Motion carried on a roll call vote.

MISCELLANEOUS

a. Granting operator licenses.

Cm. Becker moved, seconded by Cm. Scherer to approve the granting of operator licenses. Motion carried.

b. Adjourn to closed session after regular Council meeting pursuant to Section 19.85(1)(c), Wisconsin Statutes, to conduct City Manager appraisal.

Cm. Hartwick moved, seconded by Cm. Becker to adjourn to closed session after regular Council meeting pursuant to Section 19.85(1)(c), Wisconsin Statutes, to conduct City Manager appraisal. Motion carried on a roll call vote. Council will not return to open session.

CLAIMS, APPROPRIATIONS AND CONTRACT PAYMENTS

a. Verified claims.

Cm. Becker moved, seconded by Cm. Johnson to approve the list of verified claims submitted by the Director of Finance and authorize payment. Motion carried on a roll call vote.

ADJOURNMENT

Cm. Scherer moved, seconded by Cm. Becker to adjourn. Meeting adjourned at 7:38 pm.

Michelle Ebbert, City Clerk/Treasurer

APPROVED:

PRESIDENT OF THE COUNCIL